SIKKIM

GOVERNMENT GAZETTE

EXTRAORDINARY
PUBLISHED BY AUTHORITY

Gangtok **Thursday 23rd June, 2005** **No. 266**

HIGH COURT OF SIKKIM
GANGTOK

NO. 14/ESTT/HCS **DATED: 22/06/2005**

NOTIFICATION

The Chief Justice of the High Court of Sikkim in exercise of the powers conferred under Article 229 of the Constitution of India and all other powers enabling him in this behalf is pleased to make the following Rules further to amend the High Court of Sikkim (Recruitment, Conditions of Service and Conduct) Rules, 1998.

1. (i) These Rules may be called "The High Court of Sikkim (Recruitment, Conditions of Service and Conduct) Amendment Rules, 2005".

(ii) They shall come into force at once.

2. In the High Court of Sikkim (Recruitment, Conditions of Service and Conduct) Rules, 1998, here in after referred to as the said rules.

(1) In place of the existing Schedules –I, II 'A', II 'B', II 'C' & II 'D' the following shall be substituted:-

In place of existing Schedule I the following shall be substituted

SCHEDULE – I

Sl. No.	Name of Post	Number of Permanent Posts	Classification	Scale of pay	Remarks
1.	Registrar General	1	Group A	Scale of Sikkim Superior Judicial Service.	The incumbent will carry his/her own scale of pay.
2.	Registrar	1	-do-	-do-	-do-
3.	Addl. Registrar (Adm.-cum-Senior Reader)	1	-do-	Rs.14300-400-18300	
4.	Addl. Registrar (Inspection and Inquiry-cum-Principal Private Secretary to the Hon'ble Chief Justice.	1	-do-	-do-	
5.	Joint Registrar-cum-Reader	1	-do-	Rs.11000-350-16250	
6.	Deputy Registrar-cum-Senior Judgment Writer	1	-do-	Rs. 9000-300-13800	
7.	Deputy Registrar	2	-do-	Rs. 9000-300-13800	
8.	Officer on Special Duty.	1	-do-	-do-	
9.	Deputy Registrar (Accounts)	1	-do-	-do-	
10	Assistant Registrar	2	Group - B	Rs.7000-225-11500	
11.	Reader	1	-do-	-do-	
12.	Private Secretary	2	-do-	-do-	
13.	Court Officer	1	-do-	-do-	
14.	Office Superintendent	4	Group - C	Rs.5500-175-9000	
15.	Librarian	1	-do-	-do-	
16.	Senior Accountant	1	-do-	-do-	
17.	Personal Assistant Grade-I(To be attached to Hon'ble Judges)	2	-do-	-do-	
18.	Stenographer Grade - II	1	-do-	Rs.5000-150-8000	
19.	Head Assistant	3	-do-	Rs.4500-135-7200	
20.	Translator-cum-Typist	1	-do-	-do-	
21.	Accountant	1	-do-	-do-	
22.	Stenographer Grade – III	1	-do-	Rs.4300-125-6800	
23.	Assistant Librarian	1	-do-	Rs.4000-100-6000	
24.	Junior Accountant	1	-do-	-do-	
25.	Upper Division Assistant	4	-do-	-do-	
26	Console Operator	1	-do-	-do-	
27.	Lower Division Assistant -cum-Typist	8	-do-	Rs.3400-85-5100	
28.	LDA-cum-Protocol Assistant	2	-do-	-do-	
29.	Data Entry Operator-cum- Clerk	3	-do-	-do-	
30.	Data Entry Operator-cum- Account Clerk	1	-do-	-do-	
31.	Typist-cum-Clerk	3	-do-	-do-	
32	Supervisor	2	-do-	-do-	

33.	Copyist	1	-do-	-do-	
34.	Driver	8	-do-	Rs.3200-80-4800	
35.	Restorar-cum-Junior Typist	6	-do-	Rs.3050-75-4550	
36.	Book Binder	1	-do-	-do-	
37.	Zamadar	6	-do-	-do-	
38.	Record Keeper	2	-do-	-do-	
39.	Lineman	1	-do-	-do-	
40.	Daftry	1	-do-	-do-	
41.	Mali-cum-Peon	6	Group - D	Rs.2850-55-4170	
42.	Peon	28	-do-	-do-	'Peon' posted in the residence of Hon'ble Judges and officers shall be granted an honorarium of Rs.200/-
43.	Residential Orderly (Sevak/Cook)	13	-do-	-do-	Residential Orderly (Sevak/Cook)'posted in the residence of Hon'ble Judges and officers shall be granted an honorarium of 200/-
44.	Chowkidar	1	-do-	-do-	-
45.	Sweeper-cum-Chowkidar	1	-do-	-do-	-
46.	Sweeper-cum-Peon	3	-do-	-do-	-

In place of existing Schedule II A the following shall be substituted.

SCHEDULE – II 'A'

General Category

Sl.No.	Post/Pay Scale/ Classification	Number of Permanent Posts	Mode of Recruitment	Eligibility Conditions	Remarks
1.	Registrar General Group 'A')	1	Selection by the Hon'ble Chief Justice.	Selection from members of Sikkim Superior Judicial Service.	The incumbent will carry his own scale of pay.
2.	Registrar (Group 'A')	1	-do-	-do-	-do-
3.	Addl.Registrar (Admn.-cum-Sr. Reader)	1	By Promotion	By Promotion from Joint Registrar-cum-Reader with 4 years of service in the grade,	The incumbent in addition to his/her normal duties shall

	Rs.14300-400-18300 (Group 'A')			having law degree from a recognized university and on the basis of merit-cum-seniority.	also perform such duties as may be assigned to him/her by special order
4	Joint Registrar - cum-Reader Rs.11000-350-16250 (Group 'A')	1	By Promotion/ Direct Recruitment	By promotion from Deputy Registrar and O.S.D. with LL.B. Degree with at least 4 years of regular service on the basis of merit-cum-seniority or by direct recruitment on the basis of open competitive examination from amongst the Law Graduate candidates.	-do-
5.	Officer on Special Duty Rs.9000-300-13800(Group 'A')	1	-do-	By promotion from Assistant Registrars, Readers and Court Officer with at least 6 years of regular service on the basis of merit-cum-seniority. Preference will be given to the candidates possessing LL.B. degree. If no suitable candidates is available, by direct recruitment on the basis of open competitive examination from amongst the Law Graduate candidates.	-do-
6.	Deputy Registrar Rs.9000-300-13800 (Group 'A')	1	-do-	-do-	-do-
7.	Assistant Registrar Rs.7000-225-11500(Group 'B')	2	-do-	By promotion from Office Superintendents / Librarian possessing Bachelors degree with at least 4 years of regular service on the basis of merit-cum-seniority. Preference will be given to the candidates possessing LL.B. degree. If suitable candidate is not available by direct recruitment from amongst the Law graduates.	-do-
8	Reader-Rs.7000-225 11500(Group 'B')	1	-do-	By promotion from Office Superintendents/ Librarian with LL.B. Degree with at least 4 years of regular service on the basis of merit-cum-seniority. If	-do-

				suitable candidate is not available by direct recruitment from amongst the Law graduates.
9.	Court Officer Rs.7000-225-11500(Group 'B')	1	-do-	By promotion from Office Superintendents / Librarian possessing Bachelors degree with at least 4 years of regular service on the basis of merit -cum-seniority. Preference will be given to candidates possessing LL.B. degree. If suitable candidate is not available by direct recruitment from amongst the Law graduates.
10.	Office Superintendent Rs.5500 -175 9000(Group 'C')	4	--do-	By promotion from Head Assistant / Translator -cum-Typist possessing Bachelor degree with at least 4 years of regular service on the basis of merit cum seniority. If suitable candidate is not available by direct recruitment through open competitive examination from amongst graduate candidates. Preference will be given to Law Graduates.
11	Librarian Rs.5500-175 - 9000 (Group 'C')	1	By promotion or Direct Recruitment	By promotion from Head Assistants/ Translator-cum Typist having minimum qualification of degree/ diploma in Library Science or a graduate with at least 4 years of regular service on the basis of merit-cum-seniority. If suitable candidate is not available by direct recruitment through open competitive examination from graduates with Diploma or degree in Library Science from any recognized Board or University.
12.	Head Assistant Rs.4500-135 -7200 (Group 'C')	3	By promotion or Direct Recruitment	By promotion from Upper Division Assistants / Assistant Librarian preference will be given to those possessing Bachelor degree with at least 4 years of regular service on the basis of merit-cum-seniority. If

				suitable candidate is not available by direct recruitment, through open competitive examination from amongst the candidates possessing Bachelor's degree.
13.	Translator-cum-Typist Rs.4500 -135-7200 (Group 'C')	1	-do-	By promotion from Upper Division Assistants /Assistant Librarian preference will be given to those possessing Bachelor degree with at least 4 years of regular service with knowledge of Hindi, Nepali and English language on the basis of merit-cum-seniority.If suitable candidate is not available by direct recruitment through open competitive examination from amongst the candidates possessing Bachelors degree with knowledge of Hindi, Nepali and English language.
14.	Upper Division Assistant Rs.4000-100-6000(Group 'C')	4	50% by promotion 50% by direct recruitment	50% of the posts shall be filled by direct recruitment from amongst Graduate candidates.Staff on the establishment of the High Court possessing such qualification shall also be eligible to compete. The remaining 50 % of the posts shall be filled by promotion from amongst Lower Division Assistant-cum-Typist, Copyist, Data entry operator-cum-clerk, L.D.A-cum Protocol Assistant and Typist-cum-Clerk with at least 6 years of regular service on the basis of merit-cum-seniority. Preference will be given to the Graduate Candidates.
15.	Assistant Librarian Rs.4000-100 -6000(Group 'C')	1	By promotion or direct recruitment	By promotion from amongst L.D.A.-cum-Typist/ Copyist/ Typist-cum-Clerk, Data Entry Operator-cum-Clerk and LDA-cum-Protocol Assistant with at least 6 years of regular service on the basis of merit -cum-seniority. Preference will be given to candidates possessing degree or diploma in library science or experience

				in Library works. If no suitable candidate is available by direct recruitment from amongst candidates possessing degree or diploma in Library Science or a Bachelor's Degree	
16.	Console Operator Rs.4000-100 -6000(Group 'C')	1	-do-	By promotion from eligible officials who have put in 6 years of service in the Registry having educational qualification of graduation with knowledge of computer operation failing which the post shall be filled up by direct recruitment.	
17.	Lower Division Assistant-cum -Typist Rs.3400-85-5100 (Group 'C')	8	-do-	By direct recruitment from candidates possessing minimum educational qualification of Class XII with certificate in computer from any computer center and having knowledge of typewriting at a minimum speed of 40 w.p.m. or by promotion from amongst Restorar - cum -Jr. Typist, Daftry and Record Keeper with 6 years of regular service on the basis of merit-cum-seniority who are Class XII passed with certificate in computer from any computer center and having knowledge of typewriting at a minimum speed of 40 w.p.m..	
18.	Typist-cum-Clerk Rs.3400-85-5100 (Group 'C')	3	-do-	-do-	
19.	Copyist Rs.3400-85-5100(Group 'C')	1	-do-	-do-	
20..	Data Entry Operator-cum-Clerk Rs.3400-85 -5100(Group "C")	3	Direct Recruitment	Class XII passed with diploma in computer from any Computer Centre.	
21.	LDA.-cum-Protocol Assistant Rs.3400-85-5100 (Group 'C')	2	By promotion or Direct Recruitment	By promotion from amongst Restorar -cum- Jr. Typist, Daftry and Record Keeper who are Class XII passed from a recognized Board with 6 years of regular service and certificate in computer from any computer	The incumbent, in addition to his/her normal duties shall also perform such duties as may be assigned to him/her by special order.

				center on the basis of merit-cum-seniority. If no suitable candidate is available the post shall be filled by direct recruitment from candidates having qualification of Class XII examination from a recognised Board with a certificate in computer from any computer center and having typing speed of 40 w.p.m.
22.	Supervisor Rs.3400-85-5100 (Group 'C')	2	By promotion	By promotion from amongst Book Binder & Zamadar who have put in not less than 10 years service on the basis of merit-cum-seniority.
23.	Driver Rs.3200-80-4800 (Group 'C')	8	Direct Recruitment	By direct recruitment from amongst class VIII passed candidates possessing a licence in driving light vehicles with minimum experience of 3 years.
24.	Restorer -cum-JuniorTypist Rs.3050-75-4550(Group 'C')	6	By Promotion/ By Direct Recruitment	By direct recruitment from amongst Class XII passed candidates possessing diploma in Computer from any Computer Centre and having knowledge of type-writing at a minimum speed of 40 w.p.m. or by promotion from amongst the Group D staff who are Class XII passed on the basis of merit-cum-seniority and having knowledge of type writing at a minimum speed of 30 w.p.m.
25.	Daftry Rs.3050-75-4550 (Group 'C')	1	-do-	-do-
26.	Book Binder Rs.3050-75-4550 (Group 'C')	1	Direct Recruitment	By direct recruitment from amongst Class XII passed candidates with 5 years experience in Book Binding work.
27.	Zamadar Rs.3050-75-4550 (Group 'C')	6	50 % by promotion 50 % by direct Recruitment	By promotion from amongst peons or other officials holding equivalent post and having 10 years experience on the basis of merit cum

				seniority. Preference shall be given to those peons who are already working as Zamadars. By direct recruitment from candidates possessing minimum educational qualification of Matriculation.
28.	Lineman Rs.3050-75-4550 (Group 'C')	1	By Promotion/ Direct Recruitment	By Promotion from amongst the Group D officials of this Registry having 6 years experience of electrical works. If no suitable candidate is available by direct recruitment from the candidates having knowledge of electrical works.
29.	Record Keeper Rs.3050-75-4550 (Group 'C')	2	Direct Recruitment	Candidate possessing educational qualification of matriculation with knowledge of typing with a speed of 30 w.p.m. and computer operation.
30.	Residential Orderly (Sevak/Cook) Rs.2850-55-4170 (Group 'D')	13	-do-	Candidates having minimum educational qualification of Class V passed from a recognized School/ Board. initially an orderly shall be appointed on *ad hoc* basis.
31.	Mali-cum-Peon Rs.2850-55-4170 (Group 'D')	6	-do-	Candidates having minimum educational qualification of Class V passed from a recognized School/Board.
32.	Chowkidar Rs.2850-55-4170 (Group 'D')	1	-do-	Candidates having minimum educational qualification of Class V passed from a recognized School/Board. Preference shall be given to Ex-servicemen.
33.	Sweeper–cum-Chowkidar Rs.2850-55-4170 (Group 'D')	1	-do-	Candidates having minimum educational qualification of Class V passed from a recognized School/Board.
34.	Sweeper-cum-Peon Rs.2850-55-4170 (Group 'D')	3		-do-
35.	Peon Rs.2850-55-4170 (Group 'D')	28	-do-	Candidates having minimum educational qualification of Class VIII passed from a recognized School/Board.

In place of existing Schedule II B the following shall be substituted.

SCHEDULE –II – 'B'

Accounts Category

Sl. No.	Post/ Pay Scale/ Classification	Number of Permanent Post	Mode of Recruitment	Eligibility Conditions	Remarks
1.	Deputy Registrar (Accounts) Rs.9000-300-13800 (Group 'A')	1	Promotion or Direct Recruitment	By promotion from Accounts Officer having bachelor's degree with minimum 5 years experience in accounts work and in case no suitable candidate is available by direct recruitment from amongst the candidates possessing the minimum qualification of bachelor's degree on the basis of competitive examination. Preference will be given to Commerce graduates or graduate with mathematics and statistic as special subject.	The incumbent in addition to his/her normal duties shall also perform such duties as may be assigned to him/her by special order.
2.	Senior Accountant Rs.5500-175-9000(Group 'C')	1	By Promotion or Direct Recruitment or Deputation	By promotion from graduate Accountants having at least 6 years regular service and under graduate Accountants having 10 years experience on the basis of merit -cum-seniority and in case no suitable candidate is available,by direct recruitment from amongst the candidates possesing the minimum qualification of Bachelor's Degree on the basis of Competitive Examination. Preference will be given to Commerce graduates or graduate with mathematics and statistics as special subject.	
3.	Accountant Rs.4500-135-7200 (Group 'C')	1	By promotion or Direct Recruitment or Deputation	By promotion from Junior Accountants having Bachelor's Degree with at least 6 years regular service and under graduate Jr. Accountants having 10 years experience on the basis of merit -cum-seniority and in case no suitable candidate is available, by direct recruitment from amongst the candidates possessing the minimum qualification of Bachelor's Degree on the basis of Competitive Examination. Preference will be given to Commerce	

				graduates or graduate with mathematic and statistics as special subject
4.	Junior Accountant Rs.4000-100-6000(Group 'C')	1	By Promotion or Direct Recruitment	By promotion from Data Entry Operator-cum-Accounts Clerk with at least 6 years of regular service, if no suitable candidate is available by direct recruitment through open competitive examination from amongst the candidates possessing Class XII certificate. Preference will be given to candidates who had passed Class XII examination with Commerce as one of the subject
5.	Data Entry Operator- cum -Accounts Clerk Rs.3400-85-5100(Group 'C')	1	Direct Recruitment	Class XII passed certificate from any recognized Board with diploma in Computer and having knowledge in Financial Accounting from any Computer Centre.

In place of existing Schedule II C the following shall be substituted.

SCHEDULE – II 'C'

Stenographer Category

Sl. No.	Post/ Pay Scale/ Classification	Number of Permanent posts	Mode of Recruitment	Eligibility Conditions	Remarks
1.	Addl.Registrar (Inspection & Inquiry-cum-PPS to Hon'ble Chief Justice Rs.14300-400-18300(Group A)	1	By Promotion	By Selection from amongst Joint Registrar-cum-PPS who are Law Graduates having 4 years of regular service in the grade on the basis of merit-cum-seniority	The incumbent in addition to his/her normal duties shall also perform such duties as may be assigned to him/ her by special order.
2.	Dy. Registrar-cum-Senior Judgment Writer Selection Grade I Rs. 9000-300-13800 (Group A)	1	By Promotion or Direct Recruitment	By promotion from amongst Private Secretaries who are Graduates having experience of 4 years and undergraduate Stenographer having experience of 6 years on the basis of merit- cum-seniority which shall be assessed by the Departmental Promotion Committee consisting of Registrar General,	-do-

				Registrar and Joint Registrar-cum-Principal Private Secretary to the Hon'ble Chief Justice. If the above criteria are not fulfill from the existing staff of the Registry then on the basis of competitive examination from amongst Graduate candidates possessing the qualification of Private Secretary and certificate in computer application from any Computer Centre. On completion of 4 years of experience as Graduate stenographer and 6 years of experience as under graduate stenographer and on being assessed by the Departmental Promotion Committee and his/her services being found satisfactory, the incumbent cannot be promoted due to non availability of vacant post,then he / she may be placed in the Selection Grade I in the pay scale of Rs. 9000-300-13800.
3	Private Secretary Selection Grade II Rs.7000-225-11500(Group B)	2	-do-	By promotion from amongst Personal Assistant Grade I who are Graduates having experience of 4 years and undergraduate Stenographer having experience of 6 years on the basis of merit -cum-seniority which shall be assessed by the Departmental Promotion Committee consisting of Registrar General, Registrar and Joint Registrar-cum-Principal Private Secretary to the Hon'ble Chief Justice. If the above criteria are not fulfill from the existing staff of the Registry then on the basis of competitive examination from amongst Graduate candidates possessing the qualification of Personal Assistant Grade I and certificate in computer application from any Computer Centre. On completion of 4 years of experience as Graduate stenographer and 6 years of experience as under graduate stenographer and on being assessed by the Departmental Promotion Committee and his/her services being found satisfactory, the incumbent cannot be promoted due to non availability of vacant post, then he / she may be placed in the Selection Grade I

				in the pay scale of Rs. 7000-225-11500.	
4.	Personal Assistant Gr. I (to be attached to Hon'ble Judges) Rs.5500-175-9000(Group C)	2	-do-	By promotion from amongst Stenographer Grade II who are Graduates having experience of 4 years and undergraduate Stenographer having experience of 6 years on the basis of merit-cum-seniority which shall be assessed by the Departmental Promotion Committee consisting of Registrar General, Registrar and Joint Registrar-cum-Principal Private Secretary to the Hon'ble Chief Justice. If the above criteria are not fulfill from the existing staff of the Registry then on the basis of competitive examination from amongst Graduate candidates possessing the qualification of Stenographer Grade II and certificate in computer application from any Computer Centre. On completion of 4 years of experience as Graduate stenographer and 6 years of experience as under graduate stenographer and on being assessed by the Departmental Promotion Committee and his/her services being found satisfactory, the incumbent cannot be promoted due to non availability of vacant post, then he/she may be placed in the Selection Grade I in the pay scale of Rs. 5500-175-9000.	-do-
5.	Stenographer Grade II Rs.5000-150-8000(Group C)	1	-do-	By selection from amongst Stenographer Grade III who are Graduates having 6 years of experience or from under graduate having 10 years experience as Stenographer Grade-III on the basis of merit-cum-seniority failing which on the basis of competative examination from amongst Graduate candidates possessing the qualification of Stenographer Grade II.	-do-
6.	Stenographer Grade-III Rs.4300-125-6800(Group C)	1	By direct recruitment	By direct recruitment from amongst Class XII passed candidates from a recognized Board possessing certificate in computer from any computer center and having a minimum speed of 80 w.p.m. in shorthand and 40 w.p.m. in typing.	-do-

In place of existing Schedule –II-'D' the following shall be substituted.

SCHEDULE – II- 'D'

Protocol Category

Sl. No.	Post/ Pay Scale/ Classification	Number of Permanent posts	Mode of Recruitment	Eligibility Conditions	Remarks
1.	Deputy Registrar Rs.9000-300-13800 (Group A)	1	By promotion or Deputation	By promotion from Assistant Registrars, Readers and Court Officer with at least 6 years of regular service on the basis of merit –cum- seniority. Preference will be given to the candidates possessing LL.B. degree if no suitable candidate is available, by direct recruitment on the basis of open competitive examination from amongst the Law Graduates candidates	The incumbent in addition to his /her normal duties shall also perform such duties as may be assigned to him/her by special orders

By order

REGISTRAR GENERAL

Printed at Sikkim Government Press, Gangtok.